



Tenancy Application Form

Tel: 0845 222 0038 Fax: 0845 222 0039

Account No:

Full Profile

Insight

Credit Check

Guarantor

Applicant

PLEASE COMPLETE IN BLACK INK AND BLOCK CAPITALS (one form for each applicant or guarantor)

1. For use by Letting Agent/Landlord only

Property Address

Tenancy Period

 months

Tenancy start date

No of applicants

Total rent pcm

 £

Rent for this applicant

 £

ID Type (e.g. passport)

Reference / Account number

Issuer (Utility only e.g. BT)

2. Personal Details (All fields marked ** MUST be completed)

Title** First Name** Initials Surname**

Date of Birth** / / NI Number (or overseas equivalent) Gross annual salary/income £

Daytime Contact number** Mobile telephone number** Marital status (e.g. single/married)

Current address**

Postcode Time at address years months Occupation Email address

Status at current address:

owner with mortgage, please give lenders name: living with family
 owner with no mortgage living with friends
 tenant other, please specify:

Previous Address

Previous Address (cont) Postcode Time at address years months

Do you intend to have pets at the property?
 no yes If yes please specify:

3. Tenancy Deposit Scheme

In accordance with the tenancy deposit scheme please provide the name and address of the person who is paying the security deposit on this property. Note: This is the person to whom the deposit will be returned at the end of the tenancy.

Name and address

4. Employment / Occupation details (Employed/Self employed)

Employed Self Employed Unemployed Other

Employment status (e.g. permanent) Employers/Accountants name Length of Employment
 years months

Employers/ Accountants Address

Payroll No Contact name/Dept Contact position

Contact telephone number Contact fax number Contact E-mail address

Please ensure contact name/department are able to confirm salary/income details.
If in current employment for less than six months please provide previous employment details on a separate sheet.

5. Landlord or Agent (if applicable)

Landlord/Agency name Contact number Fax number or E-mail address

Address of landlord/agent Current rent amount

6. Bank details (not compulsory for guarantors)

Account holder name Account number Sort code

7. Existing Financial Commitments (not compulsory for guarantors)

Do you have any hire purchase, loan agreements or overdraft?
If yes please state:

Have you any credit cards or store cards?
If yes state:

Lender	Amount	Monthly Repayment	Expiry Date	Card Company	Credit Limit	Balance Owing
	£	£			£	£
	£	£			£	£

Have you, your spouse or any other party to this application been insolvent, bankrupt, made arrangements with creditors or been involved in any criminal or civil court proceedings in the last six years? Details should be provided on a separate sheet.

yes no

8. Declaration

I confirm that the information contained in this application is true to the best of my knowledge and belief and I agree that FLS may search the files of one or more Credit Referencing Agencies and that the results of these findings may be forwarded to the appointed letting agent or landlord. I also understand that in the event my failing to make payment a default may be recorded against my credit file. I understand that should any of the information contained in this application be found to be untrue the application will be declined and that I may lose all or part of the fee. I give my employer, accountant and current landlord/letting agent permission to disclose any information requested by FLS Tenant Referencing Services.

Signed Print Name Date